

Lau, Raymond W.

From: Roethig, Hans-Juergen
Sent: Wednesday, April 04, 2001 5:03 PM
To: Lau, Raymond W.; Gullotta, Frank P.; Nelson, Bettie L; Carchman, Loreen; Hirnikel, Daniel J.;
Elves, Robert G.; Kinser, Robin D.
Cc: Walk, Roger A.; Patskan, George J.; Solana, Rick P.
Subject: US ACCORD Clinical Program Meeting

Dear colleagues,

Thank you for your willingness to join the project team for project 1169 US ACCORD Clinical Program. I am planning the first team meeting next week with following agenda:

1. Welcome (HJR)
2. Roles and responsibilities of team members (HJR) ✓
3. Description of test product (RE) ✓
4. Presentation of clinical plan (HJR)
5. Discussion of plan (all)
6. Discussion of draft protocol summary (all)
7. Tentative time schedule (RL)
8. Summary, conclusions, and action list (HJR)

I will do the timing through the Outlook scheduler.

Best regards

Hans

June 1 - Product available

* conf. agree to MDS already
* then protocol running

A1 - tel = 45858

02

274 5858

LI - New Accord; new device + cig

RWL - Project planning & controlling

A1

9:00 - 12:00

RWL - Project Plan

Loreen - contract

Dan/RWL - part

Frank - questions

Robin - biomarkers

Willy for Robbie

- products + training

Bettie - Patriste

Agenda

Team members &

resp.

Draft protocol sum.

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